



Circle of Friends

Circle of Friends in Love / www.cof4u.org / 20942 E. Canyon Ridge Road, Walnut, CA 91789 / (909) 720-3663

2023-24 New Volunteer Requirements

♥ *It takes TWO to make a friendship. It takes just YOU to make a difference.* ♥

COF 2023-24 NEW volunteer applicants **must** submit the Application Form and Medical Release/Insurance Form by **May 31st, 2023. Submit printed copies to COF staff or submit by e-mail to cof4you@gmail.com or rtgable@gmail.com**

1) **New Volunteer Application** - Form Available at cof4u.org, click Join COF at the top of the website.

2) **Medical Release/Insurance Form** - Current/Valid Medical Insurance is required to volunteer at COF.
Form also available at cof4u.org

***Submitting the Application does not guarantee you will be accepted immediately to volunteer at COF.**

***After you have been contacted that you are accepted to volunteer at COF this semester you must complete/acknowledge the following steps.**

New volunteer applicants **must** submit Questionnaire Answers by **August 28th, 2023** and CPR/First Aid Certificate by **September 30th, 2023**. Turn them in early if you have them completed.

3) **Volunteer Questionnaire Answers** (must be TYPED, 150+ words for each question)

- a. What motivated you to apply to Circle of Friends?
- b. Do you have any special talents? And tell us about the single most important aspect of yourself that you would want to emphasize and why.
- c. What contributions can you make to Circle of Friends?

4) **CPR & FIRST Aid Certificate**

- a. How to get CPR certificate? - redcross.org

***(Classroom) and (Online + Classroom) options are available by going to the Red Cross website. You are welcome to find CPR/First Aid classes other ways.**

- b. **No Online Only certification.** You must attend a class with an in person classroom training portion.
The hybrid type with online + classroom is accepted.

***All of the above (1 to 4) can be copied/scanned or take a picture of and emailed to cof4you@gmail.com or submitted in person before the deadlines.**

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- 5) **Registration fee of \$150** (You can submit the fee on orientation day on August 28th, 2023)

- 6) **Probation** - New volunteers will have a 2 month probation status (We will be going over all the details and rules on Orientation Day)

- 7) **Orientation (First Day of COF)** - Volunteers must attend 2023-24 Volunteer Orientation on **August 28th**. One Parent/Guardian of each volunteer must attend the Parent Orientation on the same day.

*Orientation will be held at **Good Stewards Church** (2701 S. Woodgate Dr, West Covina, CA 91792)

***There is a chance the deadline dates will be extended if COF is looking for more volunteers.**

If you have any questions, feel free to contact Mr. Ross Gable at rtgable@gmail.com or at cof4you@gmail.com